MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR 7:00 PM MEETING
November 10, 2025

Present: Supervisor Terpstra, Clerk Brew, Treasurer Lemke, Trustees: DeWard, Fryling, Haagsma, Vander Stel Staff: Manager Weersing, Community Development Director Wells

Absent: None

Opening prayer was given by Board Member DeWard and the Morgan and Brooklyn from South Christian led as the Pledge of Allegiance was recited.

1. The meeting was called to order at 07:02 p.m. by Board Member Terpstra.

2. Question of Conflict of Interest

None

3. Review of the Consent Agenda.

No items were removed for in-depth discussion

4. Meeting Agenda

<u>Motion by Board Member Vander Stel and supported by Board Member Haagsma to approve the published agenda.</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

5. Communications ~ Non-action Informational Items

- **a) October 2025 Gaines Charter Township Fire Department Run Report**
- **b) October 2025 Community Policing Officers' Report**
- **c) Building Department October 2025 Revenue Report**
- **d) Kent County Commissioner's October Newsletter**

6. Scheduled Speakers

None

7. Recognition of Individuals and/or Delegations for agenda and non-agenda items.

No one spoke

8. Public Hearings

None

9. Approval of the Consent Agenda

Motion by Board Member Haagsma and supported by Board Member Vander Stel to approve the Consent Agenda including the October 13, 2025 draft minutes; the Treasurer's September 2025 Financial Report; General fund expenditures from 10/01/2025 through 10/31/2025 totaling $322,158.54; Public Safety Special Assessment District expenditures totaling $232,133.48; Building inspections totaling $21,272.09 and Water and Sewer expenditures totaling $79,740.91.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes. Motion carried by roll call vote.

10. New Business

A. Zoning Text Amendment – Electronic Changeable Messaging Signs

Motion by Board Member Haagsma and supported by Board Member Lemke to set a public hearing for December 8, 2025 for the zoning text amendment for electronic changeable messaging signs.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

B. Preliminary Major Condominium – Prairie Wolf Landing Phase I

Motion by Board Member Haagsma and supported by Board Member Vander Stel to approve the preliminary major condominium for Prairie Wolf Landing phase I.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes.

C. Preliminary Major Condominium – Prairie Wolf Landing Phase II

Motion by Board Member DeWard and supported by Board Member Haagsma to approve the the preliminary major condominium for Prairie Wolf Landing phase II.

ROLL CALL VOTE Board Member DeWard - yes, Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member Fryling - yes. Motion carried by roll call vote.

D. Proposed Amendment to the Water and Sewer Ordinance

Motion by Board Member Lemke and supported by Board Member Fryling to set a public hearing for December 08, 2025 for the proposed amendment to the Water and Sewer Ordinance.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

E. Patterson Storage Tank

Motion by Board Member Lemke and supported by Board Member Vander Stel to award the bid for the Patterson Storage Tank to Preload, LLC.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Haagsma - yes, Board Member Terpstra - yes. Motion carried by roll call vote.

F. East Paris Water and Sewer Development Contract

Motion by Board Member Haagsma and supported by Board Member Lemke to approve the East Paris Water and Sewer Development Contract.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Terpstra - yes, Board Member Vander Stel - yes. Motion carried by roll call vote.

G. Additional Fire Staffing

Motion by Board Member Haagsma and supported by Board Member Lemke to approve the Fire Advisory Board and Personnel Committee recommendations to add one additional firefighter to each shift.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member DeWard - yes, Board Member Fryling - no, Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Brew - yes. Motion carried by roll call vote.

H. Proposed Fiscal Year 2026 Township Operating Budget

Motion by Board Member DeWard and supported by Board Member Vander Stel to adopt the 2026 operating budget.

ROLL CALL VOTE: Board Member DeWard - yes, Board Member Vander Stel - yes, Board Member Fryling - yes, Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes. Motion carried by roll call vote.

11. Public Comments

No one spoke

12. Manager's comments

The Hanna Lake sidewalk project had a ribbon cutting ceremony which included students from Dutton Christian Middle School.

Pictures of the new fire engine were shown

13. Supervisor's comments.

Committee assignments were discussed.

A February open house is being planned.

14. Trustees comments

Board Member Fryling explained the reason behind one of his votes during the meeting.

15. Adjournment

Meeting adjourned at 7:55 p.m.

Michael Alex Brew

Michael Alex Brew, Clerk

Robert Terpstra

Robert Terpstra, Supervisor